



Establishing and Maintaining a Scholarship Fund Phoenix Union Foundation for Education (PUFE) Application

Name:

Phone:

Email:

Scholarship Name:

Scholarship Description (the who, why or how of this scholarship):

Scholarship Criteria (ie. Athlete, community service, citizenship, in-state college, etc):

Expected yearly award amount(s):

Starting Fund amount:

Please send this application (page 1) to info@foundation4education.org and we will reach out to you with the policy and create an agreement.

Details for you

- Our scholarships are awarded yearly in the spring and paid out over the summer.
 - Students apply through the Arizona Community Foundation (ACF) website. Once applications have closed (typically March), we will send any applications that qualify for your scholarship to you/your committee.
 - Your committee can decide which students you are awarding and how much each student will receive. We will send you the current account balance for your scholarships at this time as well. We do not award scholarships under \$500.
 - Once you have decided on the student and the award (usually a deadline in April), we send the information back to ACF who will extend the scholarship offer with any of its requirements to the chosen student(s).
 - Once the student accepts the awards and sends in the information on their school of choice, ACF processes the payment and sends the award to the school to be deposited in the student's account.
- PUFÉ manages the scholarship accounts. Funds are transferred from PUFÉ to ACF for All PUFÉ scholarships. ACF then distributes the funds to the designated schools.
- We will create a link on our website specific to your named scholarships. Anyone who would like to donate to your scholarship fund may do so using that link or by sending a check to our PUFÉ office.
- You will receive a quarterly or monthly statement (depending upon activity) regarding your scholarship fund and awards.