



Phoenix Union Foundation for Education MINI-GRANT FOR EDUCATORS APPLICATION AND PROCESS

Mini-Grants will be awarded to eligible programs after spring break to be implemented for the following school year.

- **Application process begins January 15 and closes February 28.**
- **Awards will be announced after Spring Break.**

What is the Phoenix Union Foundation for Education?

The Foundation is a 501(c)(3) nonprofit entity that supports the Phoenix Union High School District's mission of preparing students for college, career and life. Find out more about us a www.foundation4education.org.

Grant Overview

- Designed to support teachers, student committees, administrators, and all District employees in their efforts to develop, improve or expand opportunities for high school students to learn and excel in education.
- Awards support innovative programs that strive to increase interest and academic achievement in all curriculums.
- Grants can be from \$300 up to \$1,500 each
Individual schools or programs can receive between \$300 and \$1,000. The maximum amount of \$1,500 will be given to district-wide and multi-campus opportunities.

Who Can Apply

- Teachers
- Administrators
- Student Committees
- District employees



Eligible Programs

All Mini-grant requests will be considered for funding. Examples include:

- Programs that target interest in science, technology, engineering, math, the arts, etc.
- Professional development opportunities for teacher instruction.
- Requests or projects that develop, improve, or expand resources and/or curriculum available in learning environments.
- Requests or projects that ensure that students have the core competencies needed to pursue a career or degree in the field of their choice.
- After-school learning opportunities that are not covered by Title I funding.
- Requests or projects that support student application of classroom knowledge to real-life situations.
- Opportunities for students to explore post-secondary careers in various careers through engagement with professionals in those career fields.
- Programs that link secondary education with post-secondary career and technical education programs.
- Vocational training / workforce readiness opportunities that are not currently present in the Phoenix Union High School District.
- College preparatory programs for higher education that are not currently present in the Phoenix Union High School District.
- Opportunities for students to gain critical life skills to be successful in college, career, and life that are not currently offered in the Phoenix Union High School District.

Use of Grant Funds

Funds may be used for any of the following program-related expenses:

- classroom equipment, supplies or materials; field trip expenses (transportation, entrance fees, etc.)
- student participation in school/classroom competitions (as part of a district-wide, state-wide, regional, or national program)
- materials and student rewards or incentives (non-financial, non-monetary) for improvement in academic performance.

To see previous grant recipients, visit our website at

<https://foundation4education.org/what-we-do/mini-grants/>.



Application Content

A mini-grant request should include all of the following components:

- An explanation of the primary educational need and description of how the program will increase student participation and achievement.
- Evidence-based program activities designed to increase the participation and academic achievement of students. Activities and instruction should engage students in inquiry-based, hands-on learning concepts.
- A detailed budget of the expenses to be incurred. Please include the exact total of the expenses including **the vendor, quote, item number and/or** where the purchases would be made.
- Collaboration is encouraged. If you can collaborate with another teacher, another division/department, school, or school district; a two- or four-year college; a statewide, regional or national education program; a business or industry; or a community-based or nonprofit organization that serves high school students, this is ideal.

HOW TO APPLY

Please fill out the PUF E Mini-Grant Application 2022 through the following link. Should the application be approved, the PXU/PUFE Request To Purchase Form will be sent to you for completion.

Mini-Grant Application: [PUFE Mini Grant Application 2022](#)

CONDITIONS

- To support the implementation of your project, please notify the Campus Principal/Admin or District/Division leaders regarding the Application and subsequent awards.
- **Awards Payable.** Approved awards will be purchased by the Phoenix Union Foundation for Education unless otherwise noted by Phoenix Union High School District.
- **Program Summary and Evaluation.** Grant Recipients must provide a program summary **within 30 days** of the program completion. This form will be sent you following the program completion.
- **Request must be consistent with the Phoenix Union High School District Governing Board Policies and Procedures.**